

CIE/USA- Seattle APA Youth Scholarship Competition

General FAQ:

Q: What are the scholarship award categories?

- a. 7th graders to 9th graders
- b. 10th graders to 12th graders
- c. Undergraduate College Students

Q: What is the application and award schedule?

Application Deadline:	Jun 23, 2018
Awards Announcement:	July 31, 2018
Awards Ceremony:	Sept, 2018 at the CIE/USA-Seattle Annual Gala Award Event

Q: What are the award eligibility requirements?

An applicant must meet the following three qualification criteria:

1. An applicant must be enrolled in accredited public or private schools as a full-time student in the *Washington State* as of May 31th 2018 and continuously in the fall semester 2018.
2. An applicant must come from a family with ethnic Asian Pacific background.
3. An applicant must not be a scholarship winner in the immediate previous year and a winner in the same award category.

Q: Which award category should you apply for? (For example, if you have early admission to UW.)

Scholarship category is based on the grade of incoming semester in fall 2018. All applicants shall continuously keep their full-time student status in the fall semester of 2018. For an example, if you graduate from high school and you are going to attend UW in the fall this year, you'll need to apply for the "Undergraduate College Students" category.

Q: How will applicants be judged for the award? What is the award percentage?

A panel of independent judges will be appointed by the CIE/USA-Seattle to evaluate applicants in each award category. Winner to applicant ratio differs each year based on the number of qualified applications received per category.

Q: What additional materials can I submit to increase my chance?

Additional test scores could be submitted during online application period. Applicants should provide all your Volunteer and Achievement to demonstrate your qualification. Having someone who is familiar with the applicant's achievements to write the recommendation letter is also valuable.

Q: Whom can I ask for recommendation letter?

Applicants should request recommendation letters from teachers, employers, or professional organization members the applicant has worked with or volunteered for. No recommendation letter from relatives or family members will be accepted.

Q: How can recommendation letter be submitted?

Please download the [Recommendation Letter Template](#) and forward it to your recommendation letter provider. He/she must email the completed letter directly to ciescholarship@cie-sea.org by June 23, 2018 (5pm PDT). Once CIE/USA-Seattle receives the reference letter, a confirmation email will be sent to the provider within 48 hrs and cc the applicant.

Q: What are the award selection criteria?

Applicants are graded based on:

a.	Academic achievement	30%
b.	Volunteer and community services	25%
c.	Extracurricular activities or accomplishments (recommendation letter)	25%
d.	Essay	20%

Q: When do I know if I am selected as a winner or not?

All applicants will be notified by July 31st, 2018 via the e-mail address provided during online application. Award winners will be invited to the CIE/USA-Seattle Award Gala Event to be held in September 2018. The APA Scholarship Award Committee will coordinate with award winners and their families regarding the detailed award process after award notifications.

Application Process FAQ:

Q: What do I do if I cannot finish the application in one time?

You do not need to complete this application all in one session. By click the [“Save Answers and Resume Later”](#) icon at the end of each page, you will be able to save your partially completed Form by capturing the unique Form URL. You may also choose to have this link emailed to you. By simply click or paste the unique Form URL into a browser, the Form will be reloaded with any fields that had already been filled in. If you make any changes to the Form, you will want to re-save and re-send the Form URL to you.

Q: How can I change info if I make mistake?

Applicant can SAVE their online application and return multiple times to enter data. If you are using shared computer, you should close the browser and clear the history after SAVE so others sharing your computer cannot see nor edit your application. No change to data is allowed once the applicant clicks SUBMIT FORM.

Q: How can I upload / change my file attachment?

No change to the application is allowed once the applicant has submitted the online application. Applicant can change file attachment as frequent as s/he wants during SAVE stage of the application process. Applicant can simply click “Browse” again and select the replacement file. When using the “Save & Resume” function, files uploaded by the applicants will NOT be saved to the database until the application is submitted. Applicants should not upload files until they are ready to submit.

Q: What files type can I upload my transcript and test scores?

Please upload transcripts and test scores in .jpg, .PDF, or Word file formats during online application process.

Q: What do I do if I only have paper copy of my transcript and test scores?

Applicant is responsible for scanning supporting documents into .jpg or .PDF file formats.

Q: If I have a hard copy of transcript or recommendation letter, where can I send the hard copy to?

No hard copy will be accepted. Applicant is responsible for scanning supporting documents into jpg or PDF file formats and upload during the online application process.

Q: How do I know if CIE has received my application?

Upon completion of the online application, a "Successful Submission" web page will be displayed. In addition, the system will send a confirmation email to the email address provided during application account set-up. Please check the email account provided during online application set-up for confirmation.

Q: How do I know if my recommendation letter has been received?

Once CIE receives the recommendation letter, a confirmation email will be sent to the reference provider within 48 hours and cc the applicant. Please check with your recommendation provider directly if you do not receive the confirmation email.